

Master's Degree in Sustainable Development

msd

# Fact sheet: Optimal Study Progression Plan & Scheduling of Master's Thesis

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#### 1. Preliminary

The guidelines state (section 4.2, p. 6) that "An optimal course progression is recommended in each focus area. [...] The MSD includes so called core lectures that must be attended to avoid exclusion. Furthermore, the attendance of these lectures is compulsory for the allocation of certain classes, as they provide knowledge essential for the successful completion of the degree program. Students are advised to attend these core lectures in the first fall semester".

In case of questions please contact Camelia Chebbi via email <u>coordination-msd@unibas.ch</u>, phone: +41 61 267 04 20; for details about availability see <u>here</u>.

## 2. Optimal study progression plan - full time studies

The optimal study progression is to be considered as a recommendation and applies for a period of four semesters including the following points:

- admission to the MSD and start of studies in fall semester (as recommended);
- admission to the MSD without additional requirements (Auflagen) or preliminary semester(s) (preparation master/Vorbereitung Master);
- full time study.

As soon as one of the above-mentioned conditions is altered, the optimal study progression changes accordingly.

# 2.1 Optimal study progression plan focus area in natural sciences: full time (\* numbers in brackets indicate CP)

Module	Semester 1 Fall	Semester 2 Spring	Semester 3 Fall	Semester 4 Spring
CK Social Sciences 12 CP CK Economics 12 CP	<ul> <li>41829: Perspectives of Social Sciences on Sustainability (3)*</li> <li>14253: Environmental Ethics and Intergenerational Justice (3)</li> <li>48981: Intensive Introduction to Intermediate Economics (6)</li> </ul>	<ul> <li>11513: Sustainability: A new Societal Paradigm? (3)</li> <li>17403: Governance, Sustainable Development and Democracy (3)</li> <li>10160: Introduction to Environmental Economics (3)</li> </ul>		
IRS 24 CP	<ul> <li>48953: Sustainable Development: Introduction into Topics and Approaches (3)</li> <li>48954: Tools and Methods for Interdisciplinary Research (3)</li> </ul>	<ul> <li>71004: Resource Economics</li> <li>Methods in Natural Sciences (3)</li> <li>Methods in Social Sciences (3)</li> <li>Methods in Economics (3)</li> <li>⇒ Specific courses published each spring semester.</li> <li>50729: Training for Sustainability Research (6)</li> <li>Master's colloquium A: Intro. to Ongoing MSD Master's Thesis (1)</li> </ul>	Master's colloquium B: 52317: Presentation of concepts of MSD Master's thesis (1)	Master's colloquium C: 53982: Presentation of results of MSD Master's thesis (1)
CC Natural Sciences 15 CP	Registration of CP according to free capacities and offer published in the medium-term syllabus and in the online course directory for every semester. <b>NOTE: Attend mandatory courses</b> <b>first:</b> 49077: Global Change Resources (3) AND: only in case of free capacities you can take optional courses out of this module (in total: 09 CP).	Registration of CP according to free capacities and offer published in the medium-term syllabus and in the online course directory for every semester. <b>NOTE: Attend mandatory courses</b> <b>first:</b> 50274: Global Change Ecology (3) AND: only in case of free capacities you can take optional courses out of this module (in total: 09 CP).	Registration of optional courses out of this module (max. 9 add. CP to take)	Registration of optional courses out of this module (max. 9 add. CP to take)
PM Natural Sciences 15 CP		<ul> <li>49078: Research Design Master's Thesis (3): for both, 9- or 6-months period Master's thesis</li> <li>Registration of CP according to capacities: start with individual research work/seminar paper (11 CP)</li> </ul>	<ul> <li>49078: Research Design Master's Thesis (3): only if the Master's thesis is to be done in 6 months</li> <li>Submission of report (individual research work/ seminar paper) before starting with MT (11 CP)</li> </ul>	MSD Life Science colloquium
MT Natural Sciences 30 CP		/	Master's Thesis	Master's Thesis
FASR 12 CP	<ul> <li>Registration of CP according to free capacities</li> </ul>	Registration of CP according to free capacities	Registration of CP according to free capacities	Registration of CP according to free capacities

# 2.2 Optimal study progression plan focus area in social sciences: full time (\* numbers in brackets indicate CP)

Module	Semester 1 Fall	Semester 2 Spring	Semester 3 Fall	Semester 4 Spring
CK Natural Sciences 12 CP	<ul> <li>41828: Perspectives of Natural Sciences on Sustainability (3)*</li> <li>20721: Ecosystems – Concepts, Principles and Processes (3)</li> </ul>	<ul> <li>40076: Technic. Basis of Generation, Distribution &amp; Storage of Energy (3)</li> <li>50260: Ecology and Evolution (1)</li> <li>36792: Terrestrial Ecosystem Ecology &amp; Sustainable Landuse (2)</li> </ul>		
CK Economics 12 CP	48981: Intensive Introduction to Intermediate Economics (6)	<ul> <li>10160: Introduction to Environmental Economics (3)</li> <li>71004: Resource Economics</li> </ul>		
IRS 24 CP	<ul> <li>48953: Sustainable Development: Introduction into Topics and Approaches (3)</li> <li>48954: Tools and Methods for Interdisciplinary Research (3)</li> </ul>	<ul> <li>Methods in Natural Sciences (3)</li> <li>Methods in Social Sciences (3)</li> <li>Methods in Economics (3)         <ul> <li>⇒ Specific courses published each spring semester.</li> </ul> </li> <li>50729: Training for Sustainability Research (6)</li> <li>Master's colloquium A: Intro. to Ongoing MSD Master's Thesis (1)</li> </ul>	<ul> <li>Master's colloquium B: 52317: Presentation of concepts of MSD Master's thesis (1)</li> </ul>	<ul> <li>Master's colloquium C: 53982: Presentation of results of MSD Master's thesis (1)</li> </ul>
CC Social Sciences 15 CP	<ul> <li>Registration of CP according to free capacities and offer published in the medium-term syllabus and in the online course directory for every semester.</li> <li>NOTE: Attend mandatory courses first (in total for the module: 6 CP).</li> <li>AND: only in case of free capacities you can take optional courses out of this module (in total: 09 CP).</li> </ul>	<ul> <li>Registration of CP according to free capacities and offer published in the medium-term syllabus and in the online course directory for every semester.</li> <li>NOTE: Attend mandatory courses first (in total for the module: 6 CP).</li> <li>AND: only in case of free capacities you can take optional courses out of this module (in total: 09 CP).</li> </ul>	Registration of optional courses out of this module (in total: 09 CP).)	Registration of optional courses out of this module (in total: 09 CP).
PM Social Sciences 15 CP		<ul> <li>49078: Research Design Master's Thesis (3) for both, 9- or 6-months period Master's thesis</li> <li>Registration of CP according to free capacities</li> <li>start with the seminar paper (5 CP)</li> </ul>	<ul> <li>49078: Research Design Master's Thesis (3): only if the Master's thesis is to be done in 6 months</li> <li>Registration of CP according to free capacities</li> <li>Submission of seminar paper before starting with MT</li> </ul>	<ul> <li>57245: Sustainability Science Research (social dimension)</li> </ul>
MT Social Sciences 30 CP			Master's Thesis	Master's Thesis
FASR 12 CP	Registration of CP according free capacities	Registration of CP according free capacities	Registration of CP according free capacities	Registration of CP according free capacities

## 2.3 Optimal study progression plan focus area in economics: full time (\* numbers in brackets indicate CP)

Module	Semester 1 Fall	Semester 2 Spring	Semester 3 Fall	Semester 4 Spring
CK Natural Sciences 12 CP	<ul> <li>41828: Perspectives of Natural Sciences on Sustainability (3)*</li> <li>20721: Ecosystems – Concepts, Principles and Processes (3)</li> </ul>	<ul> <li>40076: Technic. Basis of Generation, Distribution &amp; Storage of Energy (3)</li> <li>50260: Ecology and Evolution (1)</li> <li>36792: Terrestrial Ecosystem Ecology &amp; Sustainable Landuse (2)</li> </ul>		
CK Social Sciences 12 CP	<ul> <li>41829: Perspectives of Social Sciences on Sustainability (3)*</li> <li>14253: Environmental Ethics and Intergenerational Justice (3)</li> </ul>	<ul> <li>11513: Sustainability: A new Societal Paradigm? (3)</li> <li>17403: Governance, Sustainable Development and Democracy (3)</li> </ul>		
IRS 24 CP	<ul> <li>48953: Sustainable Development: Introduction into Topics and Approaches (3)</li> <li>48954: Tools and Methods for Interdisciplinary Research (3)</li> </ul>	<ul> <li>Methods in Natural Sciences (3)</li> <li>Methods in Social Sciences (3)</li> <li>Methods in Economics (3)</li> <li>⇒ Specific courses published each spring semester.</li> <li>50729: Training for Sustainability Research (6) Master's colloquium A: Intro. to Ongoing MSD Master's Thesis (1)</li> </ul>	<ul> <li>Master's colloquium B: 52317: Presentation of concepts of MSD Master's thesis (1)</li> </ul>	<ul> <li>Master's colloquium C: 53982: Presentation of results of MSD Master's thesis (1)</li> </ul>
CC Economics 15 CP	<ul> <li>Registration of CP according to free capacities and offer published in the medium-term syllabus and in the online course directory for every semester.</li> </ul>	<ul> <li>Registration of CP according to free capacities and offer published in the medium-term syllabus and in the online course directory for every semester.</li> </ul>	Registration of CP according to free capacities and offer published in the medium-term syllabus and in the online course directory for every semester.	<ul> <li>Registration of CP according to free capacities and offer published in the medium-term syllabus and in the online course directory for every semester.</li> </ul>
PM Economics 15 CP	Registration of CP according to free capacities	<ul> <li>49078: Research Design Master's Thesis (3) for both, 9- or 6-months period Master's thesis</li> <li>Registration of CP according to free capacities</li> </ul>	<ul> <li>49078: Research Design Master's Thesis (3): only if the Master's thesis is to be done in 6 months</li> <li>Registration of CP according to free capacities</li> </ul>	<ul> <li>Registration of CP according to free capacities and offer published in the medium-term syllabus and in the online course directory for every semester.</li> </ul>
MT Economics 30 CP			Master's Thesis	Master's Thesis
FASR 12 CP	Registration of CP according to free capacities	Registration of CP according to free capacities	Registration of CP according to free capacities	Registration of CP according to free capacities

#### 3. Optimal course progression plan - part time studies

This optimal course progression plan is to be seen as an **example** for a part time study considering that:

- the period of studying is of six semesters (without counting the semester(s) for the master's thesis);
- the MSD has been started in fall semester (as recommended);
- the admission to the MSD has been without additional requirements (Auflagen) or preliminary semester(s) (preparation master/Vorbereitung Master).

As soon as one of the above-mentioned conditions is altered, this optimal course progression plan changes accordingly.

#### 3.1 Optimal study progression plan focus area in natural sciences: part time (\* numbers in brackets indicate CP)

Module	Semester 1 Fall	Semester 2 Spring	Semester 3 Fall	Semester 4 Spring	Semester 5 Fall	Semester 6 Spring
CK Social Sciences 12 CP	<ul> <li>41829: Perspectives of Social Sciences on Sustainability (3*)</li> <li>14253: Environment. Ethics (3)</li> </ul>	<ul> <li>11513: Sustainability: A new Societal Paradigm? (3)</li> <li>17403: Governance, Sustainable Development and Democracy (3)</li> </ul>				
CK Econ. 12 CP	48981: Intensive Introduction to Intermediate Economics (6)	<ul> <li>10160: Introduction to Environmental Economics (3)</li> <li>71004: Ressource Economics</li> </ul>				
IRS 24 CP	<ul> <li>48953: Sustainable Development: Introduction into Topics and Approaches (3)</li> <li>48954: Tools and Methods for Interdisciplinary Research (3)</li> </ul>	<ul> <li>Methods in Natural Sciences (3)</li> <li>Methods in Social Sciences (3)</li> <li>Methods in Economics (3)</li> <li>⇒ Specific courses published each spring semester, selection accor- ding to capacities.</li> <li>50729: Training for Sust. Research (6)</li> <li>Master colloquium A: Intro. to Ongoing MSD Master's Thesis (or next semester) (1)</li> </ul>	CP according to possibilities and offer published in the medium-term syllabi & online course directory • Master colloquium A: 50399: Introduction to Ongoing MSD Master's Thesis (or next semester) (1)	Courses not passed in semester 2 (spring) out of this list according to possibilities and offer published in the medium-term syllabi & online course directory • Method course(s), see semester 2 • 50729: Training for Sus. Research (6) • Master colloquium A: Intro. to Ongoing MSD Master's Thesis (1)	CP according to possibilities and offer published in the medium-term syllabi & online course directory • Master colloquium A: 50399: Introduction to Ongoing MSD Master's (1)	Master colloquium B: 52317: Presentation of concepts of MSD Master's thesis (1)

Module	Semester 1 Fall	Semester 2 Spring	Semester 3 Fall	Semester 4 Spring	Semester 5 Fall	Semester 6 Spring
CC Natural Sciences 15 CP	Registration of CP accor- ding to free capacities and offer published in the medium-term syllabus and in the online course directory for every semester. <b>NOTE: Attend manda- tory courses first:</b> 49077: Global Change Resources (3) AND: in case of free capacities, you can take optional courses out of	Registration of CP accor- ding to free capacities and offer published in the medium-term syllabus and in the online course directory for every semester. <b>NOTE: Attend manda- tory courses first:</b> 50274: Global Change Ecology (3) AND: in case of free capacities, you can take optional courses out of	Registration of CP accor- ding to free capacities and offer published in the medium-term syllabus and in the online course directory for every semester. <b>NOTE: Attend manda- tory courses first:</b> 49077: Global Change Resources (3) AND: in case of free capacities, you can take optional courses out of	Registration of CP accor- ding to free capacities and offer published in the medium-term syllabus and in the online course directory for every semester. <b>NOTE: Attend manda- tory courses first:</b> 50274: Global Change Ecology (3) AND: in case of free capacities, you can take optional courses out of	Registration of CP according to free capacities and offer: only optional courses out of this module (in total: 9 CP)	Registration of CP according to free capacities and offer: only optional courses out of this module (in total: 9 CP)
PM Natural Sciences 15 CP	this module (in total: 9 CP)	this module (in total: 9 CP)	this module (in total: 9 CP)	this module (in total: 9 CP)	<ul> <li>49078: Research Design Master's Thesis (3) for both, 9- or 6-months period Master's thesis (as a "test")</li> <li>Independent research work (or next semester) (11 or 6)</li> <li>Optional seminar paper (or next semester) (5)</li> </ul>	<ul> <li>49078: Research Design Master's Thesis (3) for both, 9- or 6-months period Master's thesis (when applying for the MT in the same semester)</li> <li>Independent research work (or former semester) (11 or 6)</li> <li>Optional seminar paper (or former semester) (5)</li> <li>MSD Life Science Colloquium (or next semester) (1)</li> </ul>
FASR 12 CP			Registration of CP according to free capacities	Registration of CP according to free capacities	Registration of CP according to free capacities	Registration of CP according to free capacities

Continuation of optimal study progression plan focus area in natural sciences: part time

**Master colloquium C**: 53982: Presentation of Results of MSD Master's thesis (1): In the semester of submission of the master's thesis. The theses have to be completed at least up to 80% or may have been submitted already prior to this final presentation.

Module	Semester 1 Fall	Semester 2 Spring	Semester 3 Fall	Semester 4 Spring	Semester 5 Fall	Semester 6 Spring
CK Natural Sciences 12 CP	<ul> <li>41828: Perspectives of Natural Sciences on Sustainability (3*)</li> <li>20721: Ecosystems – Concepts, Principles and Processes (3)</li> </ul>	<ul> <li>40076: Technical Basis of Generation, Distribution and Storage of Energy (3)</li> <li>50260: Ecology and Evolution (1)</li> <li>36792: Terrestrial Eco- system Ecology &amp; Sustain. Landuse (2)</li> </ul>				
CK Economics 12 CP	48981: Intensive Introduction to Intermediate Economics (6)	<ul> <li>10160: Introduction to Environmental Economics (3)</li> <li>71004: Ressource Economics</li> </ul>				
IRS 24 CP	<ul> <li>48953: Sustainable Development: Introduction into Topics and Approaches (3)</li> <li>48954: Tools and Methods for Interdisciplinary Research (3)</li> </ul>	<ul> <li>Methods in Natural Sciences (3)</li> <li>Methods in Social Sciences (3)</li> <li>Methods in Economics (3)</li> <li>⇒ Specific courses published each spring semester, selection accor- ding to capacities.</li> <li>50729: Training for Sust. Research (6)</li> <li>Master colloquium A: Intro. to Ongoing MSD Master's Thesis (or next semester) (1)</li> </ul>	CP according to possibilities and offer published in the medium-term syllabi & online course directory • Master colloquium A: 50399: Introduction to Ongoing MSD Master's Thesis (or next semester) (1)	Courses not passed in semester 2 (spring) out of this list according to possibilities and offer published in the medium-term syllabi & online course directory • Method course(s), see semester 2 • 50729: Training for Sus. Research (6) • Master colloquium A: Intro. to Ongoing MSD Master's Thesis (1)	CP according to possibilities and offer published in the medium-term syllabi & online course directory • Master colloquium A: 50399: Introduction to Ongoing MSD Master's (1)	Master colloquium B: 52317: Presentation of concepts of MSD Master's thesis (1)

## 3.2 Optimal study progression plan focus area in social sciences: part time (\* numbers in brackets indicate CP)

Module Semester 1 Fall Semester 2 Spring Semester 3 Fall Semester 4 Spring Semester 5 Fall Semester 6 Spring Registration of CP accor-CC Registration of CP Registration of CP Registration of CP accor-Registration of CP accor-Registration of CP according to free capacities and according to free according to free ding to free capacities and ding to free capacities an ding to free capacities and Social offer published in the offer published in the offer published in the offer published in the capacities and offer: capacities and offer: **Sciences** medium-term syllabus and medium-term syllabus and medium-term syllabus medium-term svllabus only optional courses only optional courses 15 CP and in the online course and in the online course out of this module (in out of this module (in in the online course in the online course total: 9 CP) total: 9 CP) directory for every directory for every directory for every directory for every semester. semester. semester. semester. **NOTE: Attend manda-** NOTE: Attend NOTE: Attend manda- NOTE: Attend tory courses first: tory courses first: (3) mandatory courses manda-tory courses 14253: Environmental 14253: Environmental first: 11513: Sustainafirst: 11513: Sustaina-Ethics ... (3) bility: A new Societal Ethics ... (3) bility: A new Societal Paradigm? (3) Paradigm? (3) AND: in case of free capacities, you can take capacities, you can take capacities, you can take capacities, you can take optional courses out of optional courses out of optional courses out of optional courses out of this module (in total: 9 CP) CP) CP) CP) Registration of CP Registration of CP • 49078: Research • 49078: Research PM according to free according to free **Design Master's** Design Master's Social capacities and offer: all capacities and offer: all Thesis (3) for both, 9-Thesis (3): only if the **Sciences** mandatory, incl. mandatory, incl. or 6-months period Master's thesis is to be 15 CP **Research Design** Research Design Master's Thesis done in 6 months course and seminar course and seminar start with the seminar Submission of seminar paper paper paper (5 CP) paper before starting with MT remaining CP according to capacities and Registration of CP offer (mandatory according to free courses) capacities • 57245: Sustainability Science Research (social dimension) (or next semester) (1) Registration of CP FASR Registration of CP **Registration of CP Registration of CP** according to free according to free according to free according to free 12 CP capacities capacities capacities capacities

Continuation of optimal study progression plan focus area in social sciences: part time

**Master colloquium C**: 53982: Presentation of Results of MSD Master's thesis (1): In the semester of submission of the master's thesis. The theses have to be completed at least up to 80% or may have been submitted already prior to this final presentation.

#### Module Semester 1 Fall Semester 5 Fall Semester 2 Spring Semester 3 Fall Semester 4 Spring Semester 6 Spring **CK Natural** • 41828: Perspectives • 40076: Technical Sciences 12 of Natural Sciences Basis of Generation. CP on Sustainability (3\*) Distribution and • 20721: Ecosystems -Storage of Energy (3) Concepts, Principles • 50260: Ecology and and Processes (3) Evolution (1) 36792: Terrestrial Ecosystem Ecology & Sustain, Landuse (2) **CK Social** • 41829: Perspectives • 11513: Sustainability: Sciences 12 of Social Sciences on A new Societal CP Sustainability (3) Paradigm? (3) 14253: Environmental • 17403: Governance. Ethics ... (3) Sustainable Development and Democracy (3) IRS • 48953: Sustainable Methods in Natural CP according to Courses not passed in CP according to Master colloquium 24 CP possibilities and offer semester 2 (spring) out possibilities and offer Development: Sciences (3) B: 52317: published in the of this list according to Introduction into published in the Presentation of Methods in Social medium-term syllabi & possibilities and offer medium-term syllabi & Topics and concepts of MSD Sciences (3) online course directory published in the online course directory Approaches (3) Master's thesis (1) Methods in 48954: Tools and medium-term svllabi & Economics (3) online course directory Master colloquium Methods for $\Rightarrow$ Specific courses Master colloquium A: A: 50399: Interdisciplinary 50399: Introduction to published each • Method course(s). Introduction to Research (3) **Onaoina MSD** spring semester. see semester 2 **Onaoina MSD** selection accor-Master's Thesis (or 50729: Training for Master's (1) ding to capacities. next semester) (1) • Sus. Research (6) Master colloquium • 50729: Training for A: Intro. to Onaoina Sust. Research (6) **MSD** Master's • Master colloquium A: Thesis (1) Intro. to Ongoing MSD Master's Thesis (or next semester) (1)

#### 3.3 Optimal study progression plan focus area in economics: part time (\* numbers in brackets indicate CP)

Continuation of optimal study progression plan focus area in economics: part time

Module	Semester 1 Fall	Semester 2 Spring	Semester 3 Fall	Semester 4 Spring	Semester 5 Fall	Semester 6 Spring
CC Economics 15 CP	Registration of CP accor- ding to free capacities and offer published in the medium-term syllabus and in the online course directory for every semester.	Registration of CP accor- ding to free capacities and offer published in the medium-term syllabus and in the online course directory for every semester.	Registration of CP accor- ding to free capacities and offer published in the medium-term syllabus and in the online course directory for every semester.	Registration of CP accor- ding to free capacities and offer published in the medium-term syllabus and in the online course directory for every semester.	Registration of CP accor-ding to free capacities and offer published in the medium-term syllabus and in the online course directory for every semester.	Registration of CP accor-ding to free capacities and offer published in the medium-term syllabus and in the online course directory for every semester.
PM Economics 15 CP	Plus only in case of free capacities: optional courses out of this module (max. 12 CP to take)	Plus only in case of free capacities: optional courses out of this module (max. 12 CP to take)	Plus only in case of free capacities: optional courses out of this module (max. 12 CP to take)	Plus only in case of free capacities: optional courses out of this module (max. 12 CP to take)	<ul> <li>49078: Research Design Master's Thesis (3) for both, 9- or 6-months period Master's thesis (as a "test")</li> <li>optional courses out of this module (max. 12 CP to take)</li> </ul>	<ul> <li>49078: Research Design Master's Thesis (3) for both, 9- or 6-months period Master's thesis (when applying for the MT in the same semester)</li> <li>optional courses out of this module (max. 12 CP to take)</li> </ul>
FASR 12 CP			Registration of CP according to free capacities	Registration of CP according to free capacities	Registration of CP according to free capacities	Registration of CP according to free capacities

**Master colloquium C**: 53982: Presentation of Results of MSD Master's thesis (1): In the semester of submission of the master's thesis. The theses have to be completed at least up to 80% or may have been submitted already prior to the final presentation.

#### 4. Scheduling of the master's thesis (MT)

The study guidelines (section 4.4.6.5) "The students have a choice of two periods in which to complete the master's thesis: six or nine months. They must choose one of the periods when applying for the master's thesis.

For the nine-month period specific data collection relevant to answer the research question is compulsory. Theses that do not meet the criteria have a period of six months." (section 4.4.6.5).

Prior to the application of the MT students must do a **credit point check** with the coordination office MSD. For that, students sent the following documents to <u>coordination-msd@unibas.ch</u> **BEFORE** they submit the application MT:

- admission letter (= letter of admission of the University of Basel informing you about the admission to the MSD; and, where necessary, additional sheet with information regarding additional requirements;
- academic progress summary (PDF to be downloaded via online services);

- personal study progress plan; template available on: <u>https://www.msd.unibas.ch/en/services/downloads/msd-2017/</u>. Please fill in the form completely:
  - on the top of the form insert your name, matriculation number, etc.;
  - in the column "number" insert the course number;
  - in the column "title" insert the title without abbreviations of words. If the title is very long, the first five words are enough, no need to insert any information about the course format;
  - in the column "semester" write fall or spring plus year (not semester 1, 2, etc.);
  - for the "Complementary Knowledge" modules, the disciplinary focus must be selected (drop-down selection);
  - the listing of the courses is done according to the module assignments. If you are not sure about the module allocation, consider the information in the medium-term syllabus;
  - list all courses you have taken so far, including those you plan to take in the coming semester.
- **learning agreement(s)**, if you have;
- learning contracts, if you have;
- **application approval(s)**, e.g. for the recognition of credit points earned during a mobility semester, if you have.

The thesis application is to be submitted in accordance with the meeting schedule of the TC MSD. For details see here.

There are different **deadlines and tasks** to be considered before and when **submitting the application** for your master's thesis - depending on the semester (fall or spring), the scheduled meeting of the TC and the duration of the thesis.

The next pages provide an overview for each duration (06 or 09 months) and semester (fall or spring).

#### 4.1 Application for a thesis with the duration of 6 months, in fall semester

Period semester	submission of application of master's thesis	latest registration of: 49078 Research Design Master's Thesis	latest registration of: 52317: Pre- sentation of Concepts of Master's Thesis (coll. B)	<ul> <li>a) latest date for submission of LC MT</li> <li>b) latest date of start</li> </ul>	latest date of handing in the thesis	latest registration of: 53982: Presen- tation of Results of Master's Thesis (coll. C)	a) b)	semester of graduation graduation ceremony <sup>1</sup>
6 months (application MT in fall)	meeting of teach- ing committee (TC) in September or end of October/begin- ning of November	former semester as application MT	same semester as application MT, the presen- tation of concept is to be done during the master colloquia following the approval of application MT	a) & b) at latest 3 weeks after approval of application MT	6 months later from the start date i.e., normally a date in March - April	spring semester of submission of MT; presentation is usually done on the first or second date offered for the master colloquia	a) b)	spring semester June if MT is submitted until beginning of March; otherwise in December
6 months (application MT in fall)	meeting of teach- ing committee (TC) in December	same semester as application MT	as application MT, the presen- tation of concept is to be done	<ul> <li>a) submission of LC MT: at latest 3 weeks after approval of application</li> <li>b) latest date of start: 15. Jan.</li> </ul>	6 months later from the start date 15. July at latest	spring semester of submission of MT; the presen- tation of the results is done during the last master colloquia (usually in June).	a) b)	spring semester December

<sup>&</sup>lt;sup>1</sup> The graduation ceremonies are organized twice a year, they take place at the end of the semester.

## 4.2 Application for a thesis with the duration of 6 months, in spring semester

Period semester	submission of application of master's thesis	latest registration of: 49078 Research Design Master's Thesis	latest registration of: 52317: Presen- tation of Concepts of Master's Thesis (coll. B)	<ul> <li>a) latest date for submission of LC MT</li> <li>b) latest date of start</li> </ul>	latest date of handing in the thesis	latest registration of: 53982: Presen- tation of Results of Master's Thesis (coll. C)	<ul> <li>a) semester of graduation</li> <li>b) graduation ceremony<sup>2</sup></li> </ul>
6 months (application MT in spring)	meeting of teaching committee (TC): February/March or April	former semester as application MT	same semester as application MT, the presentation of concept is to be done during the master colloquia following the approval of application MT	a) & b) at latest 3 weeks after approval of application MT	6 months later from the start date September- November	fall semester of submission of MT; presentation is usually done on the first or second date offered for the master colloquia	<ul> <li>a) fall semester</li> <li>b) December if</li> <li>MT is sub- mitted until</li> <li>beginning of</li> <li>September</li> <li>otherwise in</li> <li>June</li> </ul>
6 months (application MT in spring)	meeting of teaching committee (TC): at the end of spring semester in May/June	same semester as application MT	same semester as application MT, the presentation of concept is to be done during the master colloquia following the approval of application MT	a) & b) at latest 3 weeks after approval of application MT	6 months later from the start date November until around mid- December at latest	fall semester of submission of MT; the presentation of the results is done during the last date of the master colloquia (usually in December).	a) fall semester b) June

<sup>&</sup>lt;sup>2</sup> The graduation ceremonies are organized twice a year, they take place at the end of the semester.

## 4.3 Application for a thesis with the duration of 9 months, in fall semester

Period semester	submission of application of master's thesis	latest registration of: 49078 Research Design Master's Thesis	latest registration of: 52317: Presen- tation of Concepts of Master's Thesis (coll. B)	<ul> <li>a) latest date for submission of LC MT</li> <li>b) latest date of start</li> </ul>	latest date of handing in the thesis	latest registration of: 53982: Presen- tation of Results of Master's Thesis (coll. C)	a) b)	semester of graduation graduation ceremony <sup>3</sup>
9 months (application MT in fall)	meeting of teach- ing committee (TC) in September or end of October/begin- ning of November	former semester as application MT	same semester as application MT, the presentation of concept is to be done during the master colloquia following the approval of application MT	a) & b) at latest 3 weeks after approval of application MT	9 months later from the start date June until around mid-July at latest	spring semester of submission of MT; presentation is to be done during the last date of the master colloquia (usually in June)	a) b)	spring semester December
9 months (application MT in fall)	meeting of teach- ing committee (TC) in December	same semester as application MT	same semester as application MT, the presentation of concept is to be done during the master colloquia following the approval of application MT	<ul> <li>a) submission of LC MT: at latest 3 weeks after approval of application</li> <li>b) latest date of start: 15. Jan.</li> </ul>	9 months later from the start date 15. September at latest	fall semester of submission of MT; presentation usually done on the first or second date offered for the master colloquia	a) b)	fall semester December

<sup>&</sup>lt;sup>3</sup> The graduation ceremonies are organized twice a year, they take place at the end of the semester.

## 4.4 Application for a thesis with the duration of 9 months, in spring semester

Period semester	submission of application of master's thesis	latest registration of: 49078 Research Design Master's Thesis	latest registration of: 52317: Presen- tation of Concepts of Master's Thesis (coll. B)	<ul> <li>a) latest date for submission of LC MT</li> <li>b) latest date of start</li> </ul>	latest date of handing in the thesis	latest registration of: 53982: Presen- tation of Results of Master's Thesis (coll. C)	a) b)	semester of graduation graduation ceremony <sup>4</sup>
9 months (application MT in spring)	meeting of teach- ing committee (TC): February/March	former semester as application MT	same semester as application MT, the presen- tation of concept is to be done during the master colloquia following the approval of application MT	a) & b) at latest 3 weeks after approval of application MT	9 months later from the start date November until December (Friday, week 51) at latest	Fall semester of submission of MT; presentation is usually done on the last date offered for the master colloquia	a) b)	fall semester June
9 months (application MT in spring)	meeting of teach- ing committee (TC): May/June	same semester as application MT	same semester as application MT, the presen- tation of concept is to be done during the master colloquia following the approval of application MT	a) & b) at latest 3 weeks after approval of application MT	9 months later from the start date February/March	Usually in spring semester; presentation is usually done on the first date offered for the master colloquia (it is also possible to do it in the former fall semester, on the last date of the master colloquia)		spring semester June

<sup>&</sup>lt;sup>4</sup> The graduation ceremonies are organized twice a year, they take place at the end of the semester.